

Peak Materials QC Manager

Contact

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Summary

This Peak Materials Quality Control Manager is responsible for all aspects of QC for the following divisions: Ready Mix, Asphalt and Aggregates. The QC Manager is also responsible for managing and performing the daily QC responsibilities of specific projects to ensure the project is in accordance with the established specs and standards. The QC Manager role includes direct oversight and review of the QC Lab, personnel, and work flow process and working with other in-house personnel (e.g.: Area Managers, Superintendents, etc.). This position may require approximately 50% travel.

Essential Duties and Responsibilities

- Oversee all personnel relations of department staff including but not limited to hiring, disciplinary action, and termination.
- Assure that company operations are conducted according to highest standards in regard to safety, quality and workmanship, ethical standards, and profitability expectations
- Communicate effectively with diverse personnel.
- Ability to schedule QC Department for a variety of projects
- Capacity to delegate assignments, jobs and other tasks to appropriate individuals.
- Assure all test results and verifications are within spec
- Other duties as assigned.

Supervisory Responsibilities

Supervise up to 10 people

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is *regularly* required to sit, talk, or hear. The employee is *frequently* required to sit, climb, and use hands to finger, handle, or feel. The employee is *occasionally* required to stand, walk, crawl, kneel, bend, and reach with hands and arms above their shoulders. The employee must *occasionally* lift and/or move from 10 to 75 lbs. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision and depth perception.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally exposed to wet and/or humid conditions; moving mechanical parts; outside weather conditions; and extreme cold and/or heat. The noise level in the work environment is usually moderate.

Required Skills:

- Concrete mix design: developing proportions, design optimization
- Concrete production troubleshooting (slump, air, strength, pumpability, finishability)
- Asphalt mix design: developing proportions, design optimization
- Asphalt mix production troubleshooting (gradation, AC, voids, VMA)
- Aggregate production troubleshooting (gradation, moisture/density curve, effect on concrete and asphalt products)

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and/or ability required. Reasonable accommodations may be made to enable individuals with disability to perform the essential functions.

Language Skills

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write correspondence.

Mathematical Skills

Ability to add, subtract, multiple and divide in all units of measure, using whole numbers, common fractions, and decimals.

Computer Skills

To perform this job successfully, an individual should be able to type and use keyboards accurately and have knowledge of Internet software; Spreadsheet software and Word Processing software.

Certificates, Licenses, Registrations

Standard Driver License is required

Competencies

To perform the job successfully; an individual should demonstrate the following competencies:

- Communication – ability to communicate effectively both orally and written word.
- Decision Making – ability to make critical decisions while following company policies and procedures.
- Ethical – ability to demonstrate conduct conforming to a set of values and accepted standards.
- Honesty / Integrity – ability to be truthful and be seen as credible in the workplace.
- Initiative – ability to make decisions or take actions to solve problems or reach a goal.
- Judgment – ability to formulate a sound decision using the available information.
- Leadership – ability to influence others to perform their jobs effectively and efficiently.
- Problem Solving – ability to find a solution for or to deal proactively with problems.
- Project Management – ability to organize and direct project to completion.
- Relationship Building – ability to effectively build relationships with customers and employees.
- Reliability – the trait of being dependable and trustworthy.
- Time Management – ability to utilize the available time to organize and complete work within given deadlines.